



Islamic Republic of Afghanistan  
Capital Region Independent Development Authority  
Administrative Division



Proj.-Code	Location	Program / Type / Project / Division / Dept / Sub Dept	Document / Sub Document / Reference / Revision
AFG/KBL/Gen	KBL	Pg-1/ST/Pr-1/AD/Dept/Sub Dept	OL/ICR /(CRIDA/AD/2016/000)/xxx

## TERMS OF REFERENCE

**Title of Post: Web Developer/Master**

**Project Title: Capital Region Independent Development Authority (CRIDA)**

**Duty Station: Kabul- Afghanistan**

**Announce Date: 24/07/2016**

**Closing Date: 31/07/2016**

**Duration: on year**

### Background:

As per the Presidential Decree No. 44 dated 23rd June 2016 based on Cabinet Resolution no 3 dated 30 April 2016 of the Islamic Republic of Afghanistan, in order to create safe urban environment and tackle the problems caused by ever increasing population growth in the capital considering the concentrated economic activities and services provision, Dehsabz City Development Authority (DCDA) has been promoted to Capital Region Independent Development Authority (CRIDA) having the authority as Independent Budgetary Unit and Governmental profitable entity within the organizational structure of the Islamic Republic of Afghanistan.

The capital region comprises the Kabul city including its all districts, Maidan Shahr City of Maidan Wardak Province, Charikar City and the districts of Bagram and Jabal Siraj of Parwan province, Mahmud Raqi City and Kohistanat district of Kapisa Province, Pul-i-Alam City and Mohammad Agha and Khoshi districts of Logar Province. The total area of the capital region surrounds more than 7735 km<sup>2</sup>.

Capital Region Independent Development Authority (CRIDA), not only develop Kabul New City Master Plans but also pave the ways for the development of Capital Region with broader visions which are briefly narrated as follows:

1. Transforming the Capital Region by turning it into a mega city that is clean, full of greenery, cultured with booming industries and commerce, sports and tourism and ultimately a city with all facilities that are available in any modern city of the world.
2. Building a metropolitan city that is self-reliant and sustainable, a city that has infrastructure and facilities of high standards with healthy physical environment.
3. Building a city that is free of ethnic, linguistic, racial and religious prejudices
4. Promoting urban culture and enhancing the standard of city life through development of the Capital Region.
5. Development of cities (through decentralization for balanced development) within the Capital Region by protecting the originality, historical value and organic linkages with the existing Kabul city to transform the entire capital zone into a symbol of national unity.

CRIDA is currently looking for a **Web Developer/Master** to play active role in Web-Solutions, meanwhile developing the relevant activities for achieving the public relation, marketing and communication strategic goals of CRIDA on objective basis.

### **Reporting Line:**

The Web Developer/Master would directly report to the Public Relation and Marketing Manager/Investment Regulation Division's Director.

### **Duties/Responsibilities:**

- Design, modify, and manage the CRIDA official website(s) and oversee the continual update of the website in English, Dari and Pashto;
- Develop the mobile applications for the mentioned website/s (Android and iOS);
- Prepare informational content for the website in close cooperation with relevant divisions and departments;
- Update and monitor the contents of the website regularly and need-bases;
- Regular update of the CRIDA's official website ballot, vacancies and news sections;
- Plan, define and implement website changes and functional improvements;
- Establishes Web system specifications by analyzing access, information, and security requirements, designing system;
- Maintain full operational status of the CRIDA Website;
- Secures Web system by developing system access, monitoring, control, and evaluation;
- Establishing and testing disaster recovery policies and procedures, completing back-ups,
- Upgrades Web system by conferring with vendors and services; developing, testing, evaluating, installing enhancements and new software;
- Designing graphics, animations and manipulating digital photographs;
- Be a part of the CRIDA's activities, including media campaigns and media-related, manage and updates the CRIDA's Social Media Accounts;
- Assist in promoting social media through websites and its vice-versa;
- Establish and maintain firm business contacts with other organizations;
- Perform regular security monitoring to identify any possible intrusions;
- Upgrade administrative tools and utilities, configure/add new services as necessary;
- Write scripting code to automate installation and configuration;
- Prepare and seek approval of the supervisor while updating the CRIDA's Social Media accounts;
- Other tasks as assigned by the Supervisor;

### **Skills and Qualifications:**

- Bachelor's degree in Computer Science/Applications or related field;
- Minimum 3 years' experience;
- Software development knowledge with an emphasis on HTML, JavaScript, XML, and SQL Server, PHP, MySQL, JQuery, Framework, CSS3, JavaScript Pages;
- Experience with Responsive and/or Mobile (iOS/Android) web design and development;
- Fluent in Dari, Pashto and English;
- Excellent written and verbal communication skills.
- Basic Networking and IT knowledge;
- Ability to work in a stressful environment and meet tight deadlines;
- Ability to communicate and contribute ideas within a team environment;

- Self-motivation and team leadership capabilities;
- Ability to multi task and to perform under pressure;

**Applications:**

To apply for the above position, please email your application, together with an update CV before 31<sup>st</sup> July 2016.

Human Resources Department  
Capital Region Independent Development Authority (CRIDA)  
House #4, Street #6, 10th Precinct  
Qala-e- Fathullah Khan  
Kabul, Islamic Republic of Afghanistan  
Email: [jobs@crida.gov.af](mailto:jobs@crida.gov.af)  
CC: [mrza.nayeel@crida.gov.af](mailto:mrza.nayeel@crida.gov.af)

CRIDA will not be able to respond to inquiries about application status and will only contact short-listed candidates.