



Islamic Republic of Afghanistan
Capital Region Independent Development Authority
Administrative Division



Proj.-Code	Location	Program / Type / Project / Division / Dept / Sub Dept	Document / Sub Document / Reference / Revision
AFG/KBL/Gen	KBL	Pg-1/ST/Pr-1/AD/Dept/Sub Dept	OL/ICR /(CRIDA/AD/2016/000)/xxx

TERMS OF REFERENCE

Title of Post: Research and rural development Manager
Project Title: Capital Region Independent Development Authority (CRIDA)
Duty Station: Kabul- Afghanistan
Announce Date: 12/07/2016
Closing Date: 22/07/2016
Duration: on year

Background:

As per the Presidential Decree No. 44 dated 23rd June 2016 based on Cabinet Resolution no 3 dated 30 April 2016 of the Islamic Republic of Afghanistan, in order to create safe urban environment and tackle the problems caused by ever increasing population growth in the capital considering the concentrated economic activities and services provision, Dehsabz City Development Authority (DCDA) has been promoted to Capital Region Independent Development Authority (CRIDA) having the authority as Independent Budgetary Unit and Governmental profitable entity within the organizational structure of the Islamic Republic of Afghanistan.

The capital region comprises the Kabul city including its all districts, Maidan Shahr City of Maidan Wardak Province, Charikar City and the districts of Bagram and Jabal Siraj of Parwan province, Mahmud Raqi City and Kohistanat district of Kapisa Province, Pul-i-Alam City and Mohammad Agha and Khoshi districts of Logar Province. The total area of the capital region surrounds more than 7735 km².

Capital Region Independent Development Authority (CRIDA), not only develop Kabul New City Master Plans but also pave the ways for the development of Capital Region with broader visions which are briefly narrated as follows:

1. Transforming the Capital Region by turning it into a mega city that is clean, full of greenery, cultured with booming industries and commerce, sports and tourism and ultimately a city with all facilities that are available in any modern city of the world.
2. Building a metropolitan city that is self-reliant and sustainable, a city that has infrastructure and facilities of high standards with healthy physical environment.
3. Building a city that is free of ethnic, linguistic, racial and religious prejudices
4. Promoting urban culture and enhancing the standard of city life through development of the Capital Region.
5. Development of cities (through decentralization for balanced development) within the Capital Region by protecting the originality, historical value and organic linkages with the existing Kabul city to transform the entire capital zone into a symbol of national unity.

The CRIDA is now looking for a Research and Rural development manager to be a key member for development of Mohammad Agha Economic Zone project.

Reporting Line:

Research and rural development manager will report to Director of UP Department through direct supervision of Program manager of Muhammad Agha Economic zone Development.

Accountabilities/Responsibilities:

Specific and key accountabilities and responsibilities are outlined as under:

Duties and responsibilities

- Assist manager to prepare or support the “Strategic Development Plan” and establish annual targets for Mohammad Agha Economic Zone Development.
- Review of literature and studying the existing programs’ concepts
- Develop and assist manager in designing feasibility studies, preparing feasibility reports, and implementation plan of Economic zone.
- Working with Project Directors to oversee the fieldwork initiative.
- Able to analyze qualitative data and do advocacy for the research findings to streamline the research findings in the priority programs for the economic zone development.
- Support and promote utilization of research findings to give direction to policy, planning, and program development within CRIDA related to Economic zone.
- Assist the manager to establish, maintain and facilitate strategic dialogue between government officials, both at central and provincial level, program stakeholders, donors and other partners to ensure better coordination and identify areas of cooperation and coordination.
- Participate and contribute in the technical working groups, coordination meetings and other entities of CRDA, for technical assistance and information
- Perform and review research work in related field, struggle for innovative ideas and find adaptable global experience
- Assist in preparation of methods, manuals, tools, guidelines, standards and processes for the development of economic zone in order to guide and promote sustainable concepts
- Assess project impact and oversee the appropriateness and accuracy of methods used for economic zone development
- Immediately escalate issues with potential to impact Mohammad Agha Economic zone and CRDA’s effectiveness, inform senior management, so that appropriate action is taken to immediately address problems and challenges.
- Identify resources mobilization opportunities in close collaboration with the Programme manager
- Arrange meetings with community elders of the area and be able to initiate and arrange programs for community mobilization to gain support of the local community for the project
- Selecting the most appropriate research methodology and techniques, be able to design studies to identify vulnerabilities and livelihood resources of the people to enhance the economic activities so as to enhance income regeneration

- Assist in prepare Terms of References for the planned projects of Mohammad Agha economic zone
- Preparation of comprehensive technical and meeting reports
- Performs other duties as assigned by Manager

Qualifications and Experience:

- Bachelor degree in Agriculture and Rural development is required. Diploma, Master degree or higher education in the rural development will be an advantage.
- Minimum 5 years of experience in the field of research, planning and rural development.

Skills Required:

- Ability of having research capability and innovative ideas.
- Ability to conduct economic and environmental justification of the land development
- Having skill of team player and transferring knowledge are essential.
- The person must be able to work with constant supervision
- Good communication skills are essential to ensure cohesion with other members of the CRIDA technical team
- Ability to meet deadlines, ability to allocate and review priorities
- Must have strong analytical skills of research, planning and rural development.
- Ability to use computer soft wares such as MS office package, Auto CAD and other relevant soft wares
- Excellent knowledge of written and spoken English and Afghan national Languages.
- Ability to meet the dead lines

Applications:

To apply for the above position, please email your application, together with an update CV before 22nd July 2016.

Human Resources Department
Capital Region Independent Development Authority (CRIDA)
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CRIDA will not be able to respond to inquiries about application status and will only contact short-listed candidates.