



Islamic Republic of Afghanistan
Capital Region Independent Development Authority
Administrative Division



Proj.-Code	Location	Program / Type / Project / Division / Dept / Sub Dept	Document / Sub Document / Reference / Revision
AFG/KBL/Gen	KBL	Pg-1/ST/Pr-1/ESD/Dept/Sub Dept	OL/ICR /(CRIDA/ESD/2016/000)/xxx

TERMS OF REFERENCE

Title of Post: EIA Stakeholder Engagement Officer
Project Title: Capital Region Independent Development Authority (CRIDA)
Duty Station: Kabul- Afghanistan
Announce Date: 23/10/2016
Closing Date: 04/11/2016
Duration: on year

Background:

The capital region of Afghanistan comprises the Kabul, Wardak, Logar, Kapisa and Parwan Provinces. The total area of the capital region is more than 7735 km². In order to make safe urban environment and tackle the problems caused by ever increasing population growth in the capital of Afghanistan considering the concentrated economic activities and services provision, Dehsabz City Development Authority (DCDA) has been promoted to Capital Region Independent Development Authority (CRIDA) (As per the Presidential Decree No. 44 dated 23rd June 2016 based on Cabinet Resolution no 3 dated 30 April 2016 of the Islamic Republic of Afghanistan). CRIDA is an Independent Budgetary Unit and Governmental profitable entity within the organizational structure of the Islamic Republic of Afghanistan.

Capital Region Independent Development Authority (CRIDA), not only develop Kabul New City project but also pave the ways for the development of Capital Region with broader visions which are briefly narrated as follows:

1. Transforming the Capital Region by turning it into a mega city that is clean, environmentally friendly, cultured with booming industries and commerce, sports and tourism and ultimately a metropolitan city that is self-reliant and sustainable, a city that has infrastructure and facilities of high standards with healthy physical environment.
2. Building a diverse community that is free of ethnic, linguistic, racial and religious prejudices.
3. Promoting urban culture and enhancing the standard of life through development of the Capital Region.
4. Development of cities (through decentralization for balanced development) within the Capital Region by protecting the originality, historical value and organic linkages with the existing Kabul city to transform the entire capital zone into a symbol of national unity.

CRIDA is currently looking for a EIA Stakeholder Engagement Officer to play active role in Environment and Sustainable Development Division division and contribute in managing and preparation of multidisciplinary Financial Tasks for achieving the strategic goals of CRIDA on objective basis.

Reporting Line: The EIA Stakeholder engagement officer will work under the direct supervision of CRIDA Director of ESD Division and will report to EIA Manager.

Duties/Responsibilities:

Specific and key accountabilities and responsibilities are outlined as under:

1. Organize and coordinate all Environmental Management Activities related to the Capital Region projects.
2. Support the Environment and Sustainable Development Division Director (ESD) in coordinating and leading the EIA and environmental monitoring process.
3. Regularly report to EIA manager and top management of ESD.
4. The EIA Stakeholder engagement officer will perform and accomplish the stated duties to the highest quality and standards, including the following:
5. Make all the necessary arrangement for information disclosure of EIAs.
6. Make all the necessary arrangement for stakeholders' participation for different EIA Projects of CRIDA.
7. Encourage all the related people including the private sector to understand, abide by and develop the technical details required for EIA studies with project development.;
8. Organize cross-learning workshops with all stakeholders.
9. Interact and co-ordinate with industry representatives and other stakeholders.
10. Handle the reporting and documentation work for the EIA department of ESD.
11. Assist the ESD Division in daily work.
12. Prepare technical reports on related issues.
13. Liaise with relevant sections.
14. Manage and organize all environmental files and technical documents.
15. Others tasks and assignments as assigned by ESD section and Master planning management

Qualifications:

- Bachelor degree in environmental engineering, natural science or any other related field.

Experience/Personal skills:

- At least 2 years of working experience in the environmental sector.
- Must have a certain level of knowledge and insight in social issues such as migration of people including involuntary resettlement, local economy;
- Knowledge of land use, social institutions; social services, vulnerable social groups, gender;
- Understanding children's rights; cultural heritage and others;
- Education, public relations and senses.
- Must have knowledge and ability to conduct EIAs, IEEs according to the NEPA's policies and procedures.
- Must understand the significance of information disclosure and can make all the necessary arrangement to do it;

- Must understand the significance of stakeholders' participation and can make all the necessary arrangement to promote it;
- Must understand the significance of international basic principle on resettlement that no one to be affected by the project should be worse off, and can make all the necessary arrangement to apply this, if people should be resettled because of the project.
- Good knowledge of MS office;
- Proven abilities to produce technical guidelines;
- Experience with disability issues is an asset;

Applications:

To apply for the above position, please email your application, together with an update CV before 4th November 2016.

Human Resources Department
Capital Region Independent Development Authority (CRIDA)
House #214, Ansari 1st Street, 4th Precinct
Solh Road, Haji yaqoob Square
Kabul, Islamic Republic of Afghanistan
Email: jobs@crida.gov.af
CC: mrza.nayeel@crida.gov.af

CRIDA will not be able to respond to inquiries about application status and will only contact short-listed candidates.